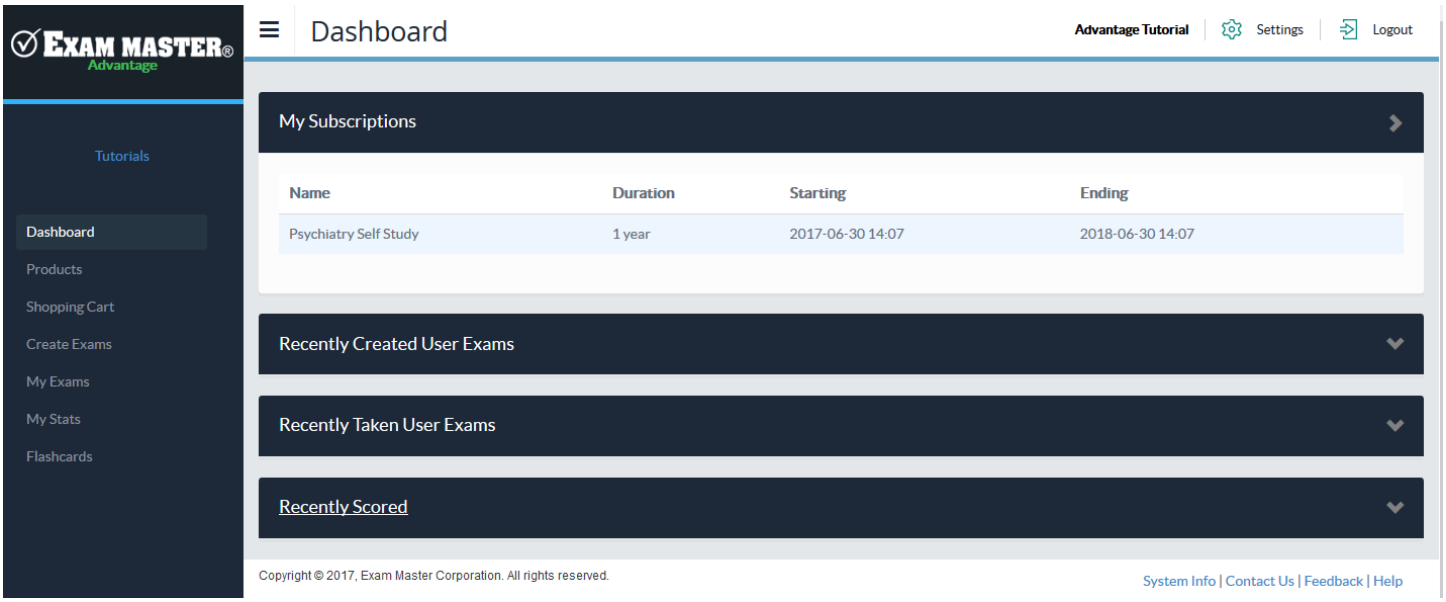
Exam Master®
Your partner for testing excellence™

User Guide

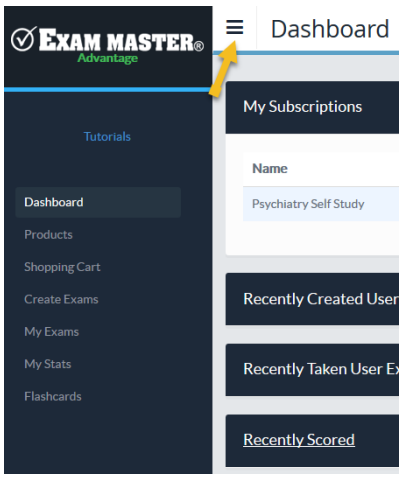
Login to your user account at advantage.exammaster.com

Enhanced Dashboard



Customize user account view

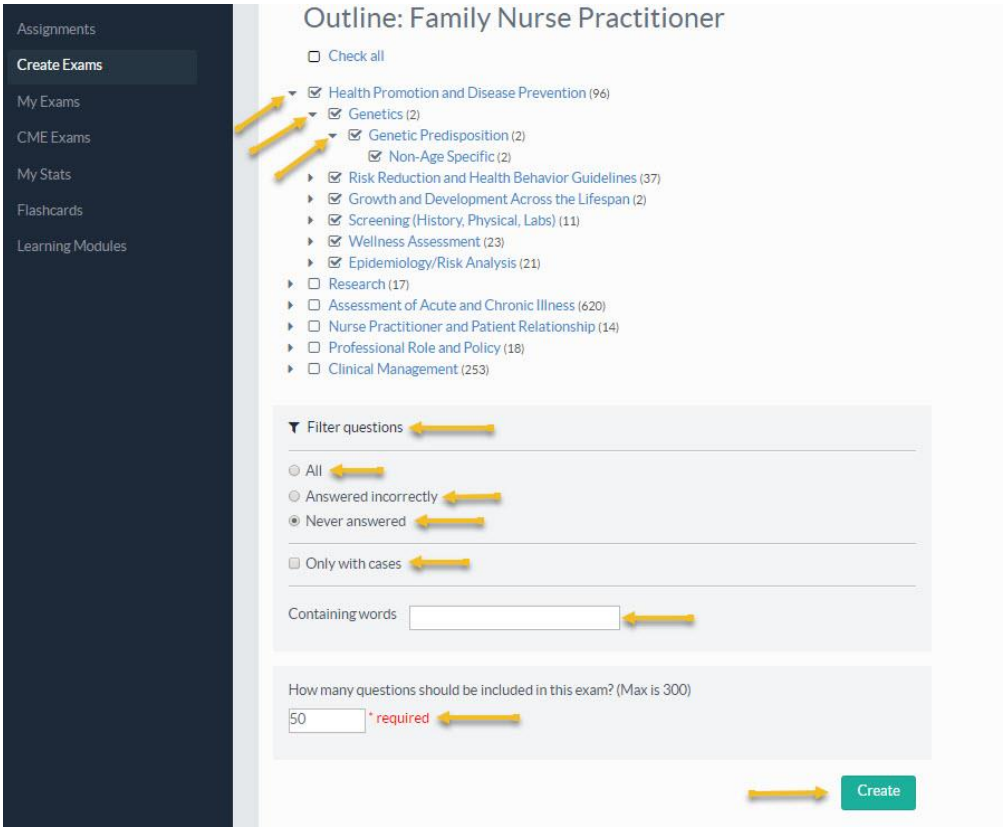
- Click ☰ to collapse the left hand navigation bar.
- Click headers to collapse sections.

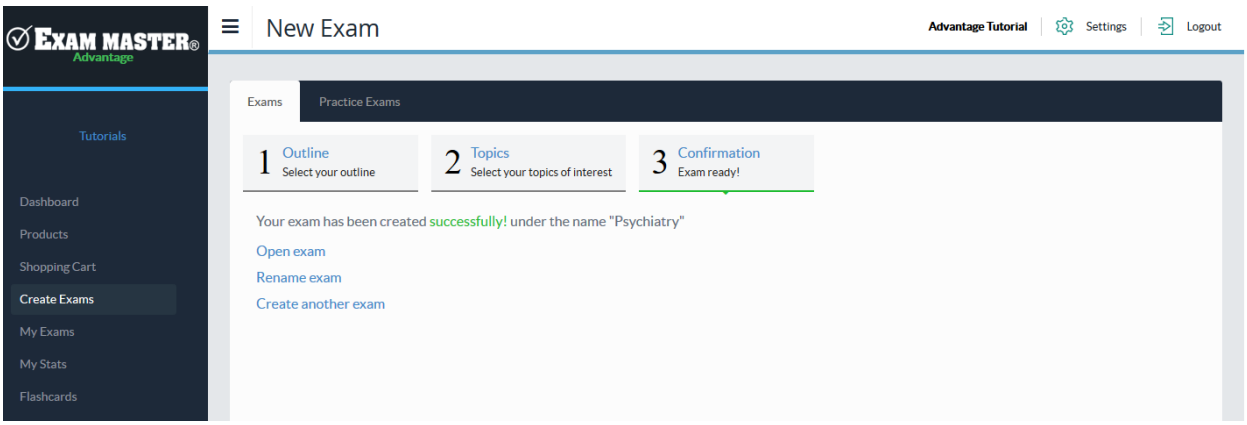


If you purchased an outline subscription…

Create Exams

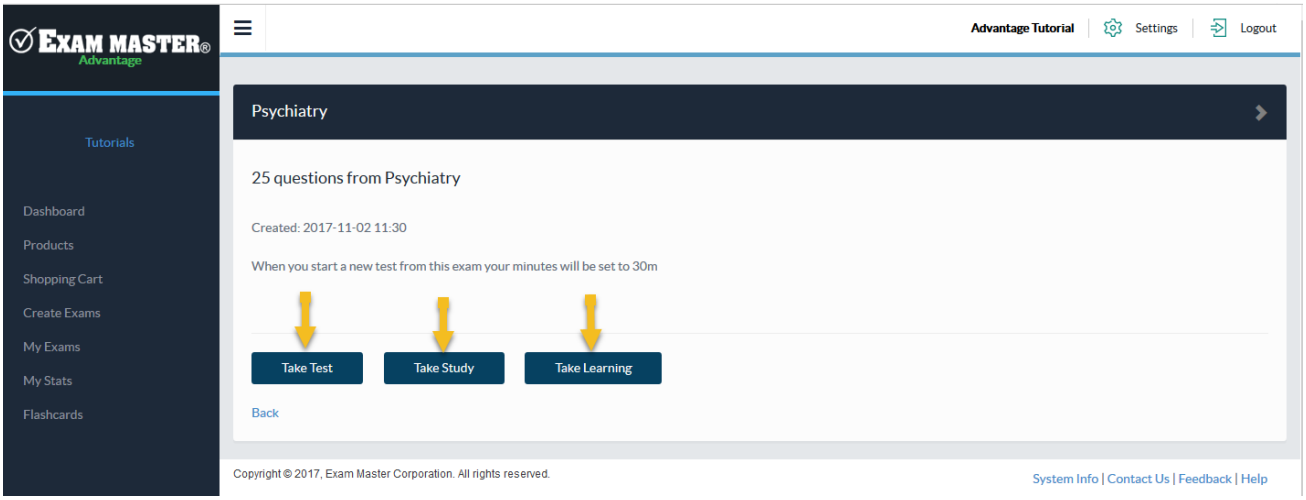
- Select an outline from the available groups.
- Use carets to expand/collapse an outline.
- Check the box next to one or more topical areas.
- Utilize "**Filter Questions**" to customize your exam using optional features: **All**, **Answered Incorrectly**, **Never Answered**, questions **Only with cases**, **Containing words** (execute a word search).
- Enter the number of questions you want to appear in your exam *The default is 50 and the maximum number of questions you can add to an exam is 300.
- Click **Create**





Exam Modes

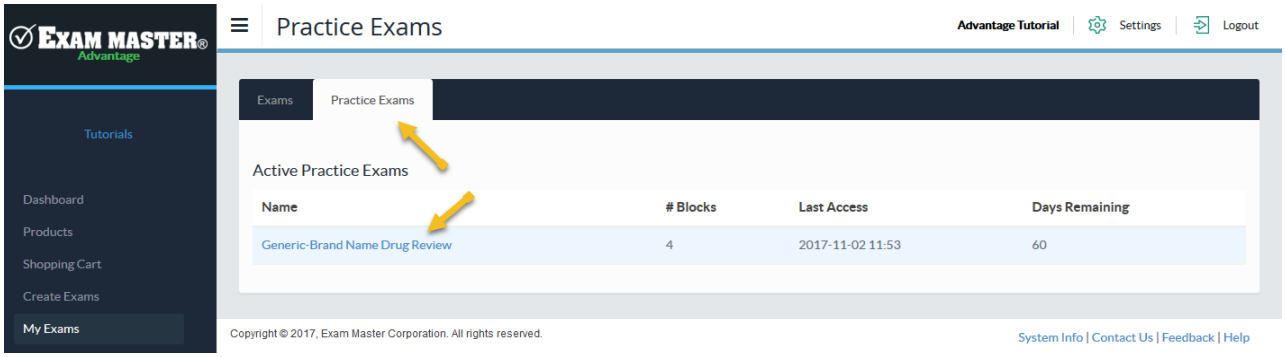
- **Take Test**
  - Select an answer choice, submit answer choice, and be auto advanced to next question (you must submit each answer selection to receive credit)
  - Click **Score** when you're done answering and submitting questions
- **Take Review (only accessible after Scoring an exam)**
  - Shows answer and explanation of answer chosen. Click **Finish** when done
- **Take Study**
  - Can be taken before or after test. Gives answer and explanation of answer. You will receive a score based on your submitted question selection.
- **Take Learning**
  - Follows same format as Study, except an answer choice does not have to be selected; Show Explanation can be selected right away for feedback on the question.



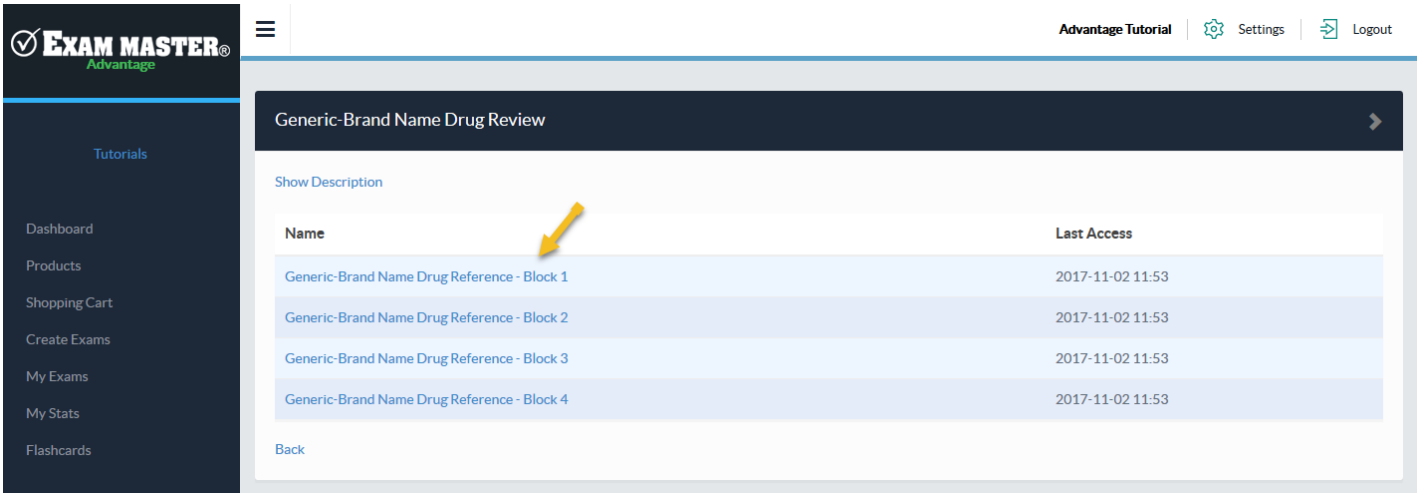
If you purchased a practice exam…

Practice Exams

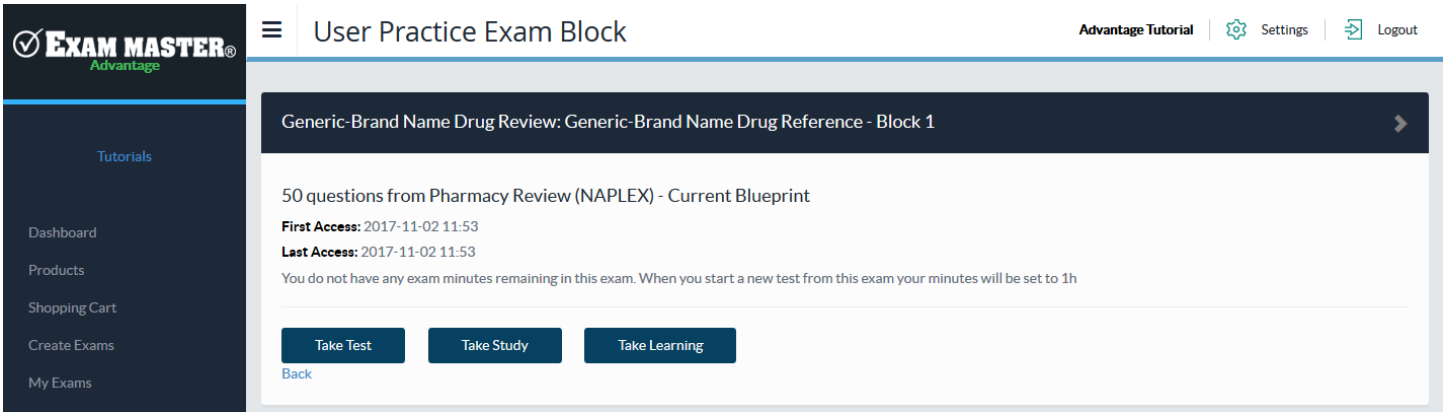
1. Access **My Exams** for the practice exam purchase
2. Click the **Practice Exams** tab
3. Select your practice exam



4. Select a practice exam block



5. Once completed you have access to same Exam Modes

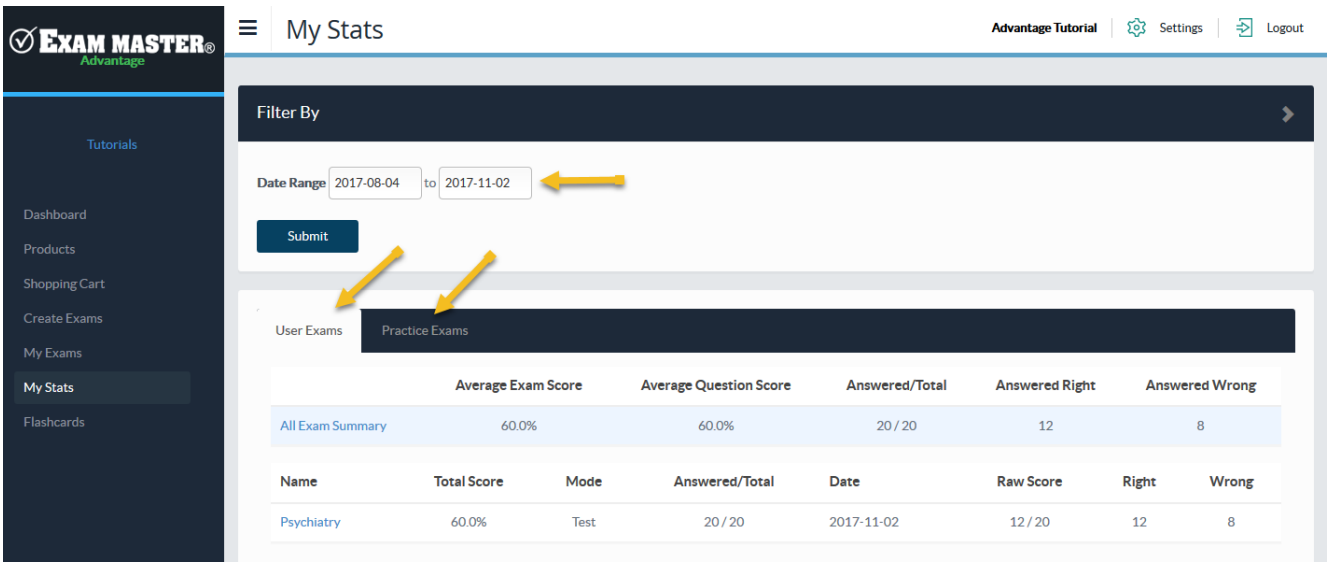


Practice Exam Blocks

- Blocks are created to mimic the actual board exam.
- Each block is representative of the actual exam.
- Once the test is completed you will submit your selections by clicking the **Score** button

My Stats

- Filter report by **Date Range**
- Choose **User Exams** or **Practice Exams**
- The All Exam Summary will generate a report that combines all the outlines that have been used in the exams created.
- A list of exams will show and clicking on the name of an exam will open the outline breakdown for the exam. This will highlight strengths and weaknesses within the exam.



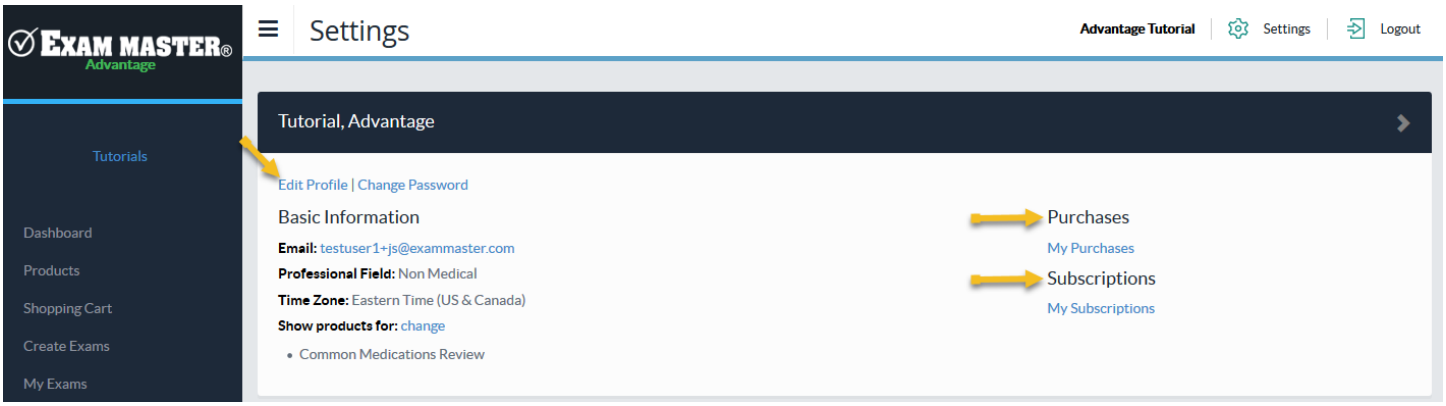
Edit your profile

- **Basic Information**

  Professional Field information and products are listed
- **My Purchases**

  Click under the purchase in question, then click the **PRINT** button for your receipt
- **My Subscriptions**

  Shows the list of programs you've subscribed to along with the duration



Click **Log Out** to end your session.